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## CHIPPERFIELD PARISH COUNCIL

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To Councillors: K Cassidy – **Chairman**, E Flynn – **Deputy Chairman**, G Bryant, J Sayers, T McGuinness, and CA Heaphy, Hinton, and Sutcliffe  
Cc Cllr Roberts, Cllr Riddick, Adeleke and Cllr G Barratt

Notice is hereby given that the meeting of Chipperfield Parish Council to which you are summoned to transact the business set out below will be held by Virtual Meeting on 16<sup>th</sup> February 2021 at 7.45 pm.

Members of the public are invited to attend all meetings of the Parish Council and it has put in place procedures to facilitate this for virtual meetings. Anyone wishing to attend this meeting of Full Council should contact the Parish Clerk for the meeting log in details. Email [parishclerk@chipperfield.org.uk](mailto:parishclerk@chipperfield.org.uk) and confirm your name, your address in Chipperfield and details of any items on the agenda you wish to

Mrs Usha Kilich  
Proper Officer  
10<sup>th</sup> February 2021



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**Public participation** – There will be 15 minutes available for “Public Participation” if required.

### AGENDA

**61/20 APOLOGIES FOR ABSENCE**

To receive apologies for absence

**62/20 DECLARATIONS OF INTEREST**

To declare interest linked to any of the Resolutions.

**63/20 MINUTES**

To approve the minutes of the meeting of 12<sup>th</sup> January 2021.

**64/20 CHAIRMANS REPORT & CORRESPONDENCE RECEIVED**

To receive the Chairman’s report and note any correspondence received.

- a. HCC Budget Survey 14/01/2021
- b. HCC Sports Partnership
- c. Census 2021
- d. Planning Enforcement Team update
- e. Local Plan Consultation Extended 28<sup>th</sup> February 2021
- f. Planning Consultation Strategy CPRE

**65/20 FINANCE AND GENERAL PURPOSE**

- a. To discuss Accounts Summary YTD
- b. Update on WCAG 2.1
- c. Clerk’s Appraisal and two meetings with HR Committee
- d. To consider Terms of References
- e. To consider replacing/fixing the mower
- f. To appoint Internal Auditor

- g. Broadband in Chipperfield
- h. Hertfordshire Waste Local Plan 11/01/2021
- i. To review Action List
- j. To review Meeting Protocol
- k. To consider the use of the telephone box
- l. Cricket Club contract Luke Hinton
- m. To approve wooden posts on the Common
- n. To discuss National Design Code
- o. To approve and adopt
  - (i) Standing Order
  - (ii) Financial Regulations
  - (iii) Risk Assessment
  - (iv) Code of Conduct
  - (v) Grant Awarding Policy
  - (vi) Privacy Policy

**66/20 REPORT FROM BOROUGH/COUNTY COUNCILLORS**

To receive a report from Borough/County Councillor (s)

**67/20 REPORT FROM WORKING GROUPS**

**1. OPEN SPACES**

**2. YOUTH AND EDUCATION**

**3. POLICE REPORT**

**4. HIGHWAYS**

**5. PLANNING**

CDA Housing Needs Survey (report delayed due to Covid)

**6. ALLOTMENTS**

**68/20 Exclusion of Press and Public;** To **RESOLVE** that under Section 1 of the Public Bodies (admission to meetings) Act 1960 the public and press be excluded for the remainder of the meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential business to be transacted or for other special reasons stated in the resolution, arising from the nature of the business proceedings.

**69/20 DATE OF NEXT MEETING**

The next meeting will be held on the 30<sup>th</sup> of March 2021 following the planning meeting @ 7.15 by Virtual Meeting.